

## **Regular Board Meeting**

**Wednesday, December 13<sup>th</sup>, 2023**

### **Present:**

Tiffany Dunn- Executive Director, Hunter Schelle- Environmental Enforcement Officer, Chairman Jeff Arey, Attorney Sam Ed Gibson, Toby Hirscheider, Mayor Clyde Crookham, Mayor Rhonda Sanders, Mayor Crystal Herrmann, JR Walters.

### **Call to Order and Sign In**

The Saline County Regional Solid Waste Management District Regular Board Meeting Was called to order at 1:00 p.m. by Jeff Arey at Benton City Hall Council Chambers located at 114 South East Street in Benton, Arkansas

#### **1. Review and Approval of Minutes from October 18<sup>th</sup>, 2023, Meeting**

Jeff Arey asks if there is any discussion concerning the minutes from October 18th, 2023. There is a motion for approval of the minutes made by Toby Hirscheider and seconded by JR Walters. Motion passed. All approve.

#### **2. Review of Financials from October 2023, November 2023 Meeting**

Mr. Woolbright reports to the Board the beginning Total Cash and Cash Equivalents of the Bank Account Summary for October 2023 was \$5,027,913.29 and the ending of the month was \$5,203,720.35. Page 2 is the Operations Detail Report that lists the totals for October of \$135,566.42 and Page 3 which supports Page two figures per line item. Page 4 is the listing of the Grant monies for the past 2 months and the total spent for October which is \$9,235.14.43 Page 5 supports the figures for the line items of Grant monies spent for October 2023.

Mr. Woolbright reports that at the start of November 2023 Total Cash and Cash Equivalents were \$5,203,720.35 and the ending balance was \$5,001,650.71. Page 2 is the Operations Detail Report for the month of November that has the totals of expenditures of \$204,268.36 and Page 3 gives the details for those transactions for the month of November. Page 4 is the Grant report for the month of November with a total spent of \$12,131.57. Page 5 is the listing of the Account Transactions for the month of November 2023.

Motion to approve Financials by JR Walters, seconded by Mayor Rhonda Sanders  
Motion passed. All approve.

#### **3. Proposed 2024 Budget**

Ms. Dunn explains that in your board packet you should have a proposed 2024 Budget that does list the summary of each line item. She does explain there are breakdowns of the summary on the next page if there are any questions. Ms. Dunn informs the board that we do have a proposed budget of \$477,963.17 which would be against a revenue of \$971,701.05 which would give us a surplus of \$493,737.88 for the 2024 Year. Ms. Dunn

explains to the board that the proposed budget does include a cola of 3.2% for all district employees, which does end up being a 1.04% increase from the previous 2023 budget for this year. She explains on down she has done a history on our Republic Service Royalties for the board to see. Ms. Dunn does explain that within that budget the district is still on track for a position of stability and looks to maintain that into the future. Ms. Dunn does explain that while looking at the current budget for the 2023 year it does seem as though we are over budget, but that if you were to remove the building expenses, we are still operating at \$90,000 under budget for the 2023 year.

Ms. Dunn informs the board that some of our larger expenses we are looking at for the 2024 year would be a new fence around the property, maintain our vehicles, as well as lay asphalt in the back parking lot to go over the gravel that is there due to it having nails and screws all in the gravel from the previous owners. Ms. Dunn explains that there has been a new line item included for the 2024 year for building maintenance, and that is for us to be able to move some of our expenses out of office expenses and put it under a different line, so it gives a better understanding of where funds are going.

*2024 Proposed Budget motion to approve made by JR Walters, Seconded by Mayor Clyde Crookham, all approve.*

#### **4. 2024 Grant Request**

Ms. Dunn Explains to the board behind the budget information they should find a blue tab in the board packet. She states there is a memorandum which is done every year for money to be allocated to the Recycle Programs that we are operating. She states that this year we are requesting \$15,000 for E-Waste Grant money and \$112,000 for our ACT 1333 Grant Money. Ms. Dunn states that previously we had discussed possibly charging for E-Waste in the 2024 year but based off our current amount in the E-Waste Grant money she believes that we would not need to charge for the 2024 year and to possibly revisit this for the 2025 year.

*Motion to approve the 2024 Grant Request Made by JR Walters, Seconded by Toby Hirscheider, all approve.*

#### **5. Executive Director Update: Tiffany Dunn**

##### **a.) Marking and Education Report**

Ms. Dunn wants to highlight that Recycle Saline participated in the Christmas Parade on December the 4<sup>th</sup> along with some of our YEA! Team leaders and their students joined us riding on the parade float. She also explains that we have just wrapped up a coloring book contest and are currently working on the design process of that coloring book. Ms. Dunn explains that we have ordered all our T-shirts for the ten-year celebration of the YEA! Team.

Ms. Dunn explains that we are still currently working with Terracon on the Solid Waste Plan. She informs the board that we have received our first draft of the plan, and that she has submitted some feedback to which she would like to see more in the Solid Waste Plan. She explains that she hopes by February that she will have the final draft of the Solid Waste Plan to provide to the board.

**b.) Building Update**

Ms. Dunn explains that in the building update we are still on track for completion of the building on January 14<sup>th</sup>, 2024, so to cross our fingers we can have our next board meeting in our new board room. She explains that HVAC and paint have been completed and we are looking to start on the floors soon. She states that once that is completed, soon after we will have the furniture installed.

**c.) 2023 Landfill Coupon Program**

Ms. Dunn relays to the board that a total of 7,089 coupons have been sold this year and that is 3,544.5 homes that have received coupons. Of the 7,089 coupons sold there has been a 59% redemption rate at the landfill from coupons that have been sold this year. Ms. Dunn reports that there has been \$35,360 collected from coupon sales for the year. Ms. Dunn also reports that there have been 3,380,675 pounds disposed at the landfill using the coupons.

**d.) 2023 Recycle Report**

Ms. Dunn relays to the board that we have recycled a total of 37,465 lbs. from non-profits, a total of 17,205 lbs. from the schools. Ms. Dunn reports that we have also recycled 86,849 lbs. of e-waste, 72,900 lbs. of Cardboard, as well as 16,235 lbs. of plastics through our recycling center for a total recycling weight of 245,506 lbs.

**e.) Tire Program**

Ms. Dunn explains that the numbers that are being shown are for the Third Quarter which includes the months of July, August, and September. She states for that Quarter for the total Inter-District there were 343,744 tires, and for Saline County there were 23,489 tires collected. Ms. Dunn states that we are still operating under the old tire program until the business plans have been officially approved for the new tire zones that have been created, and that we are still looking to do an interlocal agreement for our tires to go to Little Rock.

**6. Environmental Enforcement Update- Hunter Schelle**

Officer Schelle explains to the Board that over this reporting period there have been 11 cases worked on with a total of 1 open case. He also states that there have been 627 tires with 4 manifests that have been collected at the landfill. Officer Schelle explains that there was a total of 142 illegally dumped tires as well as 1.4 tons or 2,800 lbs. that have been disposed of. Officer Schelle explains that for the year of 2023 there was a total of

256 illegally dumped tires and a total of 25,370 lbs. cleaned up through the county with a total of 52 cases worked.

7. **New Business**

Resolution 3 of 2023- Accept Credit Card Payments

Chairman Jeff Arey informs everyone present that as required we held a public hearing prior to this regular board meeting. He asks if there is any discussion regarding Resolution 3 of 2023.

*Motion made by JR Walters to approve, seconded by Mayor Rhonda Sanders. All in favor.*

8. **Old Business**

No Old business

9. **Public Comments**

Ms. Dunn states that she does have one thing for public comment, she explains that Judge Brumley did reach out to her regarding the Districts property located on Neeley St across from the Sheriff Department. Judge Brumly stated they were looking for a layout yard for the construction equipment for the additions to be made to the Jail. Chairman Jeff Arey makes the suggestion to make a motion to allow the county to use the district lot for a layout yard for the Jail construction.

*JR Walters makes a motion, seconded by Mayor Clyde Crookham, all approve.*

*Motion to adjourn, made by JR Walers, Second by Toby Hirscheider, all approve.*