

## **Regular Board Meeting**

### **Wednesday, August 16th, 2023**

#### **Present:**

Tiffany Dunn-Executive Director, Hunter Schelle- Environmental Enforcement Officer, Jeff Arey, Attorney Sam Ed Gibson, Mayor Allen Scott, Mayor Clyde Crookham, Mayor Crystal Herrmann, Toby Hirscheider, JR Walters.

#### **Call to Order and Sign In**

The Saline County Regional Solid Waste Management District Regular Board meeting was called to order at 1:00 p.m. by Jeff Arey at Benton City Hall Council Chambers located at 114 South East Street in Benton, Arkansas.

#### **1. Review and Approval of Minutes from June 21st, 2023, Meeting**

Jeff Arey asks if there is any discussion concerning the minutes from June 21st, 2023. There is a motion for approval of the minutes made by JR Walters and seconded by Mayor Allen Scott. Motion passed. All approve.

#### **2. Review of Financials from June 2023, July 2023: Jordan Woolbright**

Mr. Woolbright reports to the Board the beginning Total Cash and Cash Equivalents of the Bank Account Summary for June 2023 was \$5,094,407.10 and the ending of the month was \$5,038,766.91. Page 2 is the Operations Detail Report that lists the totals for June of \$60,532.04 and Page 3 which supports Page two figures per line item. Page 4 is the listing of the Grant monies for the past 2 months and the total spent for June which is \$6,722.15 Page 5 supports the figures for the line items of Grant monies spent for June 2023.

Mr. Woolbright reports the start of July 2023 Total Cash and Cash Equivalents was \$5,038,766.91 and the ending balance was \$5,006,438.66. Page 2 is the Operations Detail Report for the month of July that has the totals of expenditures of \$57,034.20 and Page 3 gives the details for those transactions for the month of July. Page 4 is the Grant report for the month of July with a total spent of \$5,761.44. Page 5 is the listing of the Account Transactions for the month of July 2023.

Motion to approve Financials by Mayor Allen Scott, seconded by JR Walters, all in favor to approve.

#### **3. Audit Report: Zeke Jones**

Mr. Jones explains that the total cash and investments amount had decreased from \$4,903,177 to \$4,535,961 which is a decrease of \$367,216. Mr. Jones informs the board that this decrease is from the purchase of the new office, which in turn the new office has increased the total assets owned by the district. Mr. Jones explains to the board that after all the money that was brought in, and money paid out there was a profit total of \$322,737 for the year 2022. Mr. Jones also informs the board that the district was able to

stay \$91,730 under budget for the 2022 year. Mr. Jones explains other information obtained from the audit which can be found in your board packet.

#### **4. Inter-Tire District Program Report**

Ms. Dunn informs the board that she thinks Ms. Leslie will no longer be attending our board meetings due to the new tire zones being created. Ms. Dunn explains to the board that there was a total of 317,739 tires collected in the Tire-District for the second quarter, and that there were 31,248 tires collected for the second quarter in Saline County.

#### **5. Environmental Enforcement Update-Hunter Schelle**

Officer Schelle explains to the Board that over this reporting period there has been 8 cases worked with a total of 0 open cases. He also states that there have been 467 tires with 5 manifests that have been collected at the landfill. Officer Schelle explains that there was a total of 16 illegally dumped tires as well as 1 tons or 2,000 lbs. that have been disposed of. Officer Schelle explains that for the year of 2023 there was a total of 73 illegally dumped tires and a total of 21,270 lbs. cleaned up through the county with a total of 33 cases worked.

#### **6. Executive Director Update: Tiffany Dunn**

##### **a.) Marketing and Education Report**

Ms. Dunn explains that Recycle Saline is a sponsor for the Salt Bowl and that we will be attending the game again this year with a booth set up to be able to hand out promotional material. She also explains that with the new school year, we have added a new Benton school to our YEA Team. It is Mountain View school in Benton. Ms. Dunn informs the board that we have bought recycling bins for each of the classrooms at the school so that they can start recycling. Ms. Dunn says that the first YEA Team meeting will be on August 29<sup>th</sup> which will just be going over the program and meeting with all the teachers. Ms. Dunn informs the board that this will be the tenth year for the YEA Team Program, and with that we plan on doing a new coloring book to help celebrate the ten years of the program. Ms. Dunn explains that she is still working with Teracon but there has been a little bit of a slow down due to staffing issues, but they do have someone assigned just to us who is starting to get into the details.

##### **b.) New Building Update**

Ms. Dunn explains to the board that we started our demo on July 27<sup>th</sup> and as of right now most of the demo has been completed and they are currently working on the plumbing. Ms. Dunn informs the board that in the demo process there were two significant issues found, one is the brick wall on the front of the building has separated and started to lean outwards. The second issue that was found is there are two large cracks that run across the middle of the concrete floor from one side of the building to the other which will need to be fixed as well. Ms. Dunn explains that the contractor that we have been working with has been very informative and keeps us up to date on what is going on with the building. Ms. Dunn states that if you look in your board book there are two proposals on how to fix this issue, one is to demo the brick and replace it with brick, or to demo the brick, and replace it with sheet metal on the outside and a regular framed up wall on the inside. Ms. Dunn explains that she did go ahead and approve the repair of the cracks in the concrete, but that she does need board approval for the front wall be completed. Ms. Dunn recommends the board go with proposal number

two of removing the wall and framing back up with sheet metal on the outside and sheet rock on the inside with a price that comes out to be \$33,350. *Mayor Allen Scott make a motion to approve, seconded by Toby Hirscheider. All approve.* Ms. Dunn asks for guidance from the board on how to try and solve issues that show up that could hold up the progress because of having to wait for board approval at board meetings. Jeff Arey asks if there is a limit set not exceed without board approval, Sam Ed states there is a \$5,000 limit placed on purchases by the office. Mayor Allen Scott makes a motion to increase this amount from \$5,000 to \$10,000 *Mayor Allen Scott motion to approve, seconded by JR Walters. All approve.* Ms. Dunn moves on next to the furniture for the new building, she explains that since the last meeting she had made some adjustments to what we would be getting to try and reduce the price. Ms. Dunn recommends going with the second quote of \$58,014.33 motion made by *Mayor Clyde Crookham to approve, seconded by Mayor Allen Scott. All approve.* Ms. Dunn does explain that this company where the furniture would come from is part of a State Approved list to purchase from without the need of bidding. Ms. Dunn discusses with the board that we still will need to purchase a refrigerator as well as several separate tv's, she asks if this would also need to be bought from a state approved list or could this be bought local. Jeff Arey, as well as Attorney Sam Ed states that it can be bought local as long as the total does not exceed the \$30,000 limit.

**c.) Landfill Coupon Program**

Ms. Dunn relays to the board that a total of 5,528 coupons have been sold this year and that is 2,764 homes that have received coupons. Of the 5,528 coupons sold there has been a 42% redemption rate at the landfill from coupons that have been sold this year. Ms. Dunn reports that there has been \$27,700 collected from coupon sales for the year. Ms. Dunn also reports that there have been 1,892,557 pounds disposed at the landfill using the coupons.

**d.) Recycling Report**

Ms. Dunn relays to the board that we have recycled a total of 21,630 lbs. from non-profits, a total of 11,800 lbs. from the schools. Ms. Dunn reports that we have also recycled 53,813 lbs. of e-waste, 40,065 lbs. of Cardboard, as well as 8,475 lbs. of plastics through our recycling center for a total recycling weight of 141,047 lbs.

**d.) Solid Waste Management Plan Update**

No Update currently.

**7. New Business**

No New Business.

**8. Old Business**

No old Business.

**9. Public Comments**

No Public Comments

Motion made to adjourn by Mayor Allen Scott and seconded by Mayor Clyde Crookham.  
Motion passed.