

Regular Board Meeting

Wednesday, June 21, 2023

Present:

Tiffany Dunn-Executive Director, Hunter Schelle- Environmental Enforcement Officer, Jeff Arey, Attorney Sam Ed Gibson, Mayor Allen Scott, Mayor Clyde Crookham, Toby Hirscheider, JR Walters.

Absent- Mayor Crystal Herrmann

Call to Order and Sign In

The Saline County Regional Solid Waste Management District Regular Board meeting was called to order at 1:00 p.m. by Jeff Arey at Benton City Hall Council Chambers located at 114 South East Street in Benton, Arkansas.

1. Review and Approval of Minutes from April 19, 2023, Meeting

Jeff Arey asks if there is any discussion concerning the minutes from April 19th, 2023. There is a motion for approval of the minutes made by JR Walters and seconded by Mayor Allen Scott. Motion passed. All approve.

2. Review of Financials from April 2023, May 2023: Jordan Woolbright

Mr. Woolbright reports to the Board the beginning Total Cash and Cash Equivalents of the Bank Account Summary for April 2023 was \$4,969,567.37 and the ending of the month was \$5,134,061.12. Page 2 is the Operations Detail Report that lists the totals for April of \$25,948.05 and Page 3 which supports Page two figures per line item. Page 4 is the listing of the Grant monies for the past 2 months and the total spent for April is \$5,265.25 Page 5 supports the figures for the line items of Grant monies spent for April 2023.

Mr. Woolbright reports the start of May 2023 Total Cash and Cash Equivalents was \$5,134,061.12 and the ending balance was \$5,094,407.10. Page 2 is the Operations Detail Report for the month of May that has the totals of expenditures of \$31,599.35 and Page 3 gives the details for those transactions for the month of May. Page 4 is the Grant report for the month of May with a total spent of \$10,134.68. Page 5 is the listing of the Account Transactions for the month of May 2023.

Motion to approve Financials by JR Walters, seconded by Mayor Allen Scott, all in favor to approve.

3. Inter-Tire District Program Report

Ms. Dunn explains that the new tire zones have begun to form, and that we will be in zone 4. She also explains that there has not been much movement on the boards because they are trying to figure out all the details of operation. Ms. Dunn did state that the inter-local agreement has started to take shape which will allow us to continue to send our tires as well as a few other counties tires to go to Davis Rubber in Little Rock. Ms. Dunn also explains for the first quarter that Saline County has collected 15,524 tires.

4. Environmental Enforcement Update-Hunter Schelle

Officer Schelle explains to the Board that over this reporting period there has been 11 cases worked with a total of 0 open cases. He also states that there have been 989 tires with 5 manifests that have been collected at the landfill. Officer Schelle explains that there was a total of 57 illegally dumped tires as well as 1.425 tons or 2,850 lbs. that have been disposed of. Officer Schelle explains that for the year of 2023 there was a total of 57 illegally dumped tires and a total of 18,470 lbs. cleaned up through the county with a total of 25 cases worked.

5. Executive Director Update: Tiffany Dunn

a.) Marketing and Education Report

Ms. Dunn explains to the board that we were able to attend the Duck Derby in May which ended up with a good turnout. She also states that we have our upcoming Household Hazardous Waste Event in August which will be on a Wednesday from 9 to 12 in the morning. Ms. Dunn also informs the board that this year again we will be a sponsor for the Salt Bowl and helping with the Press Conference, as well as that we do also have an upcoming Saturday event on September 16th at the Recycle Saline Office and we will be collecting our normal collection items at our facility. Ms. Dunn also explains that our last Household Hazardous Waste event of the year will take place on October 28th that will fall on a Saturday. She also discusses that the YEA! Team program has been wrapped up for the year but will be starting back up around the end of July to get everything prepared for school to start back up in August.

b.) New Building Update

Ms. Dunn explains to the board that the RFP for the Bids on the building have been completed, also that we have hosted a pre-bid meeting on May 23rd which allowed contractors to do a walk through of the building and ask any questions that they may have. Ms. Dunn states that we did hold the bid opening on May 30th with two bids that had been turned in. She would like to recommend CHF Contracting for the services, based on the fact they were the lower bid. Ms. Dunn explains that she has checked with the Contractors Board and that CHF has had no complaints filed on them, and that all their licensing is in order and up to date and based on the bid from CHF they will have it completed within 150 days of the start date. Ms. Dunn informs the board that she has been working with Leslie Black with Black and Corely on the interior design for the new building, which she received the quote for just minutes before the board meeting. She explains the quote came out to be \$72,564 which includes the furniture, cabinets as well as other amenities for the building. Mr. Sam Ed explains for the price that it would be required to go out for bid.

Motion to Approve Executive Director to move forward with bids for Furnishings of the new building made by Mayor Allen Scott, Seconded by Toby Hirscheider, all approve.

c.) Landfill Coupon Program

Ms. Dunn relays to the board that a total of 4,355 coupons have been sold this year and that is 2,177 homes have received coupons. Of the 4,355 coupons sold there has been a 37% redemption rate at the landfill from coupons that have been sold this year. Ms. Dunn reports that there has been \$21,825

collected from coupon sales for the year. Ms. Dunn also reports that there have been 1,323,233 pounds disposed at the landfill using the coupons.

d.) Recycling Report

Ms. Dunn relays to the board that we have recycled a total 14,990 lbs. from non-profits, a total of 7,380 lbs. from the schools. Ms. Dunn reports that we have also recycled 30,754 lbs. of e-waste, 21,785 lbs. of Cardboard, as well as 5,175 lbs. of plastics through our recycling center for a total recycling weight of 84,914 lbs.

d.) Solid Waste Management Plan Update

Ms. Dunn stated there has been no update on the Solid Waste Management Plan currently.

e.) Appraisal for Neeley Street Property

Ms. Dunn explains to the board that the appraisal for the Neeley Street property has been completed by Mears Appraisals. She states the appraisal had come back with a value of \$138,000 dollars. Attorney Sam Ed explains that the property will have to be advertised for public bid. He recommends that the advertisement for the property states that we will accept bids up to a certain point, and that we will reserve the right to reject all bids if the price does not come to price we are wanting. Ms. Dunn requests to go out for an RFP to move forward with the sale of the Neeley Street property.

Motion to Approve moving forward with RFP for sale of property made by Toby Hirscheider, seconded by Mayor Clyde Crookham, all approve.

6. New Business

Ms. Dunn Explains for the topic of new business today that we have Resolution 2 of 2023 which is to accept the bid from CHF to be the general contractors for the Third Street building.

Motion to approve made by JR Walters, Seconded by Mayor Allen Scott. All approve.

7. Old Business

No old Business currently.

8. Public Comments

No Public Comments

Motion made to adjourn by Mayor Allen Scott and seconded by JR Walters.
Motion passed.