

Regular Board Meeting

Wednesday, August 19, 2020

Present:

Chairman Jim Erwin, Tiffany Dunn-Executive Director, Hunter Schelle-Environmental Enforcement Officer, J. R. Walters, Jennifer Hill, Attorney Sam Ed Gibson, Ms. Leslie Morris, Jordan Woolbright, Judge Jeff Arey.

Ms. Sheryl Childs via Zoom

Absent: Mayor Paul Mitchell-Proxy given to J.R. Walters

1. Call to Order and Sign In

The Saline County Regional Solid Waste Management District Regular Board meeting was called to order at 2:00 p.m. by Chairman Jim Erwin at the Benton City Hall Council Chambers located at 114 South East Street in Benton, Arkansas.

2. Review and Approval of Minutes from June 17, 2020 Meeting

Chairman Erwin ask if there is any discussion concerning the minutes from June 17, 2020. There is a motion for approval of the minutes made by Mr. J.R. Walters and seconded by Judge Jeff Arey. Ms. Sheryl Childs abstained from voting, due to not being present at the June 17, 2020 Board Meeting. Motion passed with 4 yes votes and 1 no vote.

3. Review of Financials from June 2020 and July 2020: Jordan Woolbright

Mr. Woolbright reports to the Board the beginning Total Cash and Cash Equivalents of the Bank Account Summary for June 2020 is \$ 4,824,959.20. The inflows and outflows of the Operating Account, Revenue Account and the Investments Accounts for the month of June are totally ordinary. Page 2 is the Operations Detail Report that gives the current month of June expenditures of \$23,142.10. Page 3 is the Operating Account Transactions for a detail of the transactions for that month. Page 4 is the 2020 Grant Monies for the District and shows the breakdown of the E-Waste money and the Act 1333 Grant and Page 5 shows the Recycling Account Transactions for that month. Mr. Woolbright ask if there are any questions and reports that the month of June ended with Total Cash and Cash Equivalents of \$4,805,339.43. Mr. Woolbright relays that the month of July 2020 began the month with Cash and Cash Equivalents in the amount of \$4,805,339.43. Mr. Woolbright directs the Board to the inflow of the Revenue Account for \$168,843.67, which is the quarterly amount for the Royalty from the Landfill. Page 2 is the Operations Detail Report that shows a total of \$33,968.10 for expenditures for the month of July 2020. Page 3 shows the breakdown of the Operating Account Transactions for the month of July. Mr. Woolbright ask if there are any questions regarding any of the information and if not then we will continue to Page 4 for the 2020 Grant Monies for the District that shows the breakdown of the E-Waste monies and Act 1333 Grant monies for 2020. Page 5 are the Recycling Account Transactions for the month of July 2020. Mr. Woolbright ask if there are any questions and relays that the ending Cash and Cash Equivalents for July 2020 is \$4,934,142.35. Chairman Erwin ask for a motion to approve the Financials for June 2020 and July 2020, which is made by Mr. J. R. Walters and seconded by Ms. Jennifer Hill. All approved. Motion passed.

4. Inter-District Tire Update: Leslie Morris

Ms. Morris relays to the Board the program has been budgeted through June for \$1,888,995.00 for Revenue and the actual total Revenue through June 2020 is \$ 1,872,927.88 and this is a difference of \$16,067.12. The total expenses for the program are \$167,654.50 and the actual expenses through June is \$185,692.36. The totals for Saline County Inter-District Tire Program are budgeted through June in Revenue for \$188,899.50 and the actual revenue through June is \$196,884.53 which is above projections. The expenses budgeted through June is \$167,654.50 and the actual expenses are \$185,692.36. Ms. Morris reports that the number of tires for the program is 63,804 tires through the month of June 2020 with a year to date total of 376,456 tires for the program. During the month of June, Saline County collected 6,159 tires and that gives a total for the year of 39,263 tires collected for Saline County. Ms. Morris relays to the Board that the Large tire program is now a part of DEQ.

5. Environmental Enforcement Update-Hunter Schelle

Officer Schelle relays to the Board there have been 16 cases investigated in June and July. All the cases have been closed except 1. As part of the illegal dumped items, there were 4 tires that were cleaned up and a total of 434 tires that produced 3 manifests from the tire trailer at the Landfill. Officer Schelle relays that he is coordinating with the Saline River Cleanup Crew to work together on the illegal dumping in the Saline River and any access areas. Judge Arey ask what location to the river were they accessing, and Officer Schelle responded, at the present time it would be the River Street area. Officer Schelle relayed that there have been 43 cases that have been investigated and 42 have been closed.

6. Executive Director Update: Tiffany Dunn

a.) Marketing and Education Report

Ms. Dunn relays to the Board that there will be an E-Waste Drop off at Bishop Park on September 9, 2020 from 8:00 am until 12:00 pm. These events have been quarterly this year, the residents are ready to have this drop off. There will be a Special Recycling Event for Hazardous Waste Items, E-Waste, Paper Shredding and Habitat for Humanity on October 17, 2020 at Saline County Fairgrounds from 8:00 am until 11:00 am. Recycle Saline will partner with Keep Bryant Beautiful on November 14, 2020, which is the date of America's Recycle Day, to have a litter clean up and paper shredding event. The First Southern Baptist Church in Bryant will be the location of this event. There will be a final E-Waste event on Wednesday, December 9, 2020 at Bishop Park. Ms. Dunn reports to the Board concerning the YEA! Team Program for the schools, at the present time we are looking at the opening of the schools and seeing what restrictions will take place with programs in the schools. There have been communications with the YEA! Team leaders and there will be a meeting at the end of September to sign contracts that provide the stipend and discuss the routine of the YEA! Team program going forward through the school year. Ms. Dunn relays that the Coloring Book Contest was able to take place through the Pandemic, and the participants have now received their coloring books and with the schools re-opening, we will be able to get the coloring books to the students. School recycling pick-ups will go back to once a week since schools will be in session. There will be no water fountains in the schools due to the Pandemic, so we have ordered personal water bottles with our logo for the schools. Ms. Dunn reports to the Board that since we were not able to have Re-Fashion Bash this year, we will have the same theme of "Around the World" for the 6th Year of the show on April 24, 2021. Benton

Event Center will be the location of Re-Fashion Bash and this payment has already been made and they will honor this cost for the 2021 show. Ms. Dunn relays that even though we cannot do a lot of events, there are day to day operations and follow ups that are done on the websites for maintenance, operating the FACEBOOK pages for Recycle Saline and the Environmental Enforcement concerning Tip line comments, any questions about the coupon program and Illegal dumping, coordinating with Habitat for Humanity on the drop off location, and advertising and promoting E-Waste and any type of recycling opportunities that come from the schools, residents or businesses in the District.

b.) Landfill Coupon Program

Ms. Dunn relays to the Board that a total of 5,817 coupons have been sold this year and that is 2,908.5 homes that have received coupons. Of the 5,817 coupons sold, there have been 2,694 that have been redeemed at the Landfill, which is 46% of the coupons sold for the year to this point. Judge Arey ask if the numbers for Benton was from the 72015 zip code. Ms. Dunn relayed there are other zip codes that list Benton as the city on the resident's driver's license. Judge Arey relayed he had attended a meeting where there were questions concerning Benton's zip codes. Ms. Dunn reports there has been \$29,085.00 collected from coupons to date.

c.) Recycling Report

Ms. Dunn relays that from the non-profits, there has been 27,070 pounds picked up and that the schools will start back being picked up for recycling items next week. There has been 68,658 pounds of E-Waste that have been collected and taken to ESCO for recycling this year.

7. New Business

a. Equipment to be Sold

Ms. Dunn relays to the Board, the listing of the Equipment is located at Bin There Dump That and has not been used. The equipment was purchased with Grant Money and Ms. Dunn contacted DEQ and they relayed they do not expect to be re-imbursed since the items are over 5 years old. DEQ relayed to Ms. Dunn that the District's Board should give the permission to sell the equipment. Ms. Dunn was contacted by Stanley and Sons and they are looking to provide some type of recycling for their customers so they may be interested in the alley cat trailers. Judge Arey relays that the county sometimes has items to sell and that is done online with Angel in Purchasing handling the procedure. Attorney Gibson interjects the District should follow the same procedure as the County. Judge Arey relays the procedure will follow fair market pricing, and on some items, there is a reserve put on if it needs to be utilized. The question is asked if there needs to be a Resolution and Attorney Gibson answers "no". Ms. Childs ask Ms. Dunn if she had documentation and names of whom Ms. Dunn spoke to at DEQ concerning their conversation and Ms. Dunn relays "yes". Motion made by Ms. Jennifer Hill to proceed with the process to sell the equipment and seconded by Mr. J. R. Walters. All approved.

b. Grant Money

Ms. Dunn relays to the Board that the District will not be receiving any E-Waste Grant money in the future from DEQ. Ms. Dunn refers back to Page 4 of the Financials, where there are two columns for E-Waste, one for E-Waste education and the other for E-Waste supplies, and these were set up like this for specific reasons of how the grant money was used. Ms. Dunn would like to present to the Board combining the two columns as one as it is done for the E-Waste Grant for 2018-2019 and the E-Waste Grant for 2019-2020 so the money can be used following the same procedure as the other years. DEQ has been contacted to see if they had any objections to the procedure and Ms. Dunn was told the Board needed to approve the action. Motion to combine the E-Waste Education Grant Money and E-Waste Supplies Grant Money to one financial column for the money to be used for E-Waste transactions is made by Judge Arey and seconded by Ms. Jennifer Hill. All approved.

c. Resolution 1 of 2020: COVID-19 Policy

Ms. Dunn relays to the Board that due to the Pandemic, it is important to amend the Personnel Manual with an addition to include COVID-19 policy. Attorney Gibson relays Sections 1 through 5 are the legal language and substance of the copy. Section 6 follows the language of the state of the Public Health Emergency declared by the Governor of the regulations due for COVID-19. Chairman Erwin ask if the wording is close to the policy written for the County and Ms. Dunn relays yes. Motion is made to accept Resolution 1 of 2020 for amending the 2015 Saline County Regional Solid Waste Management District Personnel Policy to include “COVID-19 Policy for Personnel Manual”, by Ms. Jennifer Hill and seconded by Judge Arey. All approved.

8. Old Business

No old business to report.

9. Public Comments

No public comment.

Motion made to adjourn by Mr. J. R. Walters and seconded by Ms. Jennifer Hill.
Motion passed.

Noted: There is no recording for the Board Meeting on August 19, 2020.